

**DEPARTMENT OF THE ARMY
US ARMY GARRISON CARLISLE BARRACKS
22 ASHBURN DRIVE
CARLISLE, PENNSYLVANIA 17013-5000**

31 March 2023

Directorate Emergency Services

Dear Visitor:

You are denied unescorted access to Carlisle Barracks based on the results of a background check using the National Crime Information Center-Interstate Information Index (NCIC-III). The background check results contain credible derogatory information, and accordingly, it has been determined that you are not eligible for unescorted access to the Carlisle Barracks Installation.

At this time, you are required to immediately depart Carlisle Barracks to include the Meadows, the Golf Course and the Army Heritage and Education Center.

You may request a waiver of your denied unescorted access request by using the following process:

a. Complete an Installation Access Control Deny Waiver Request packet and provide this to your Government sponsor, who will be responsible for submitting the waiver application. All sections must be completed, and you must attach a copy of your photo identification (i.e. State Driver's License). For assistance or questions regarding your denied waiver packet please contact the Carlisle Barracks Police Detective at (717) 245-4328.

b. Your Government sponsor will review your packet for completeness and determine whether or not to endorse your request for a waiver.

c. If your Government sponsor decides to endorse the waiver, they must provide a letter of recommendation addressing the derogatory information and why this information should not prohibit you from having unescorted access to the installation. Your Government sponsor will submit your waiver application, and his or her letter of recommendation thru the Director Emergency Services (DES) and Command Judge Advocate (CJA) to the Garrison Commander.

d. The Garrison Commander will render a decision regarding your request and provide you with a copy of the determination.

If your waiver request is denied, you may request reconsideration one year from the date of the decision. You may also request reconsideration earlier than one year if you can present significant information which was not reasonably available at the time of the original waiver application, or if you can show that the criminal offense for the original denial was overturned, rescinded, or expired.

ROBERT V. SUSKIE, JR
Director Emergency Services
USAG Carlisle Barracks