

DEPARTMENT OF THE ARMY
USAWC & CARLISLE BARRACKS
CARLISLE, PA 17013

USAWC Memorandum
No. 351-2

20 January 2015

Schools
INTERNATIONAL FELLOWS (IFs) HALL OF FAME
U.S. ARMY WAR COLLEGE (USAWC)

1. Purpose. This memorandum provides requirements, policy guidance, and procedures to follow in honoring International Fellows who have attained, through military merit, the highest positions in their Armed Forces.

2. General. The USAWC IF Hall of Fame was established to provide a prestigious and visible means of honoring USAWC IF graduates who have attained, through military merit, the highest positions in their nation's armed forces, or who have held an equivalent position by rank or responsibility in a multinational organization.

3. Qualifying Criteria.

a. Qualification. To qualify, the IF must be a graduate of the USAWC Resident or Non-Resident program in good standing.

b. Eligibility. To be eligible, the IF must meet one of the following service requirements based upon military merit:

(1) Be appointed as the senior officer in a national armed service (e.g. Army Chief of Staff).

(2) Be appointed to the highest position in a nation's armed forces (e.g. Chairman, Joint Chiefs of Staff) or the equivalent to the Commanding General or Chief of Staff of a national service component (e.g. Commanding General-Gendarmerie).

(3) Be appointed commander or chief of an operational combined command while holding a rank equal or senior to the highest rank held in his nation's service component (e.g. Chairman of the North Atlantic Treaty Organization (NATO) Military Committee).

(4) At the Commandant's discretion, be internationally recognized as having made a significant and enduring military and humanitarian contribution to international peace and stability (e.g. Commanding General of humanitarian relief or peacekeeping forces).

(5) At the Commandant's discretion, fellows who have attained a significant civilian position after completion of military service are eligible, provided that the position is appointive rather than elective in nature and also meets one of the following criteria:

(a) Government Position. The government position is either Cabinet rank or equivalent to the most senior executive positions in the offices of the head of government or the head of state (e.g. Minister of Defense).

(b) International Organization. The international organization is representing nation states, the position is either the senior executive position or equivalent (e.g. Director General of the World Health Organization).

4. Nomination Process.

a. Nominations are made by the Commandant, USAWC. The Commandant may choose to make the nomination upon notification that an IF alumni qualifies for the program, or at the prompting of a senior U.S. in-country representative or the Combatant Commander of a U.S. unified or specified command.

(1) Nominations may be made at the time the nominee assumes a position which qualifies him for nomination or at any time afterward at the discretion of the Commandant.

(2) Individuals may be nominated posthumously.

(3) Prospective nominees and their host country government should not be informed of the nomination until final Department of the Army approval of the nomination.

b. The following documentation constitutes the nomination packet. The USAWC IF Office personnel will coordinate to obtain necessary information and materials.

(1) Letter of Nomination. A letter of nomination must be signed by the U.S. Ambassador or Chief of Mission in the nominee's country. The letter must state how the nominee qualifies for the nomination with inclusive dates of appointment if current. The letter must also state that the Ambassador or Chief of Mission approves of the nominee's induction into the USAWC Hall of Fame. In the case of a non-concurrence by the U.S. country team, the USAWC Commandant will suspend the nomination with or without prejudice at his or her discretion.

(2) Biographic Data. A short biographic summary of the officer's military service.

(3) Photographs. Two 8"x10" head and shoulders color glossy photographs suitable for permanent display. A high-quality computer image is acceptable for this requirement (5 Megs or better).

5. Clearance Process.

a. Once the nomination packet is complete, the USAWC will forward it, with an endorsement by the USAWC Commandant to the Deputy Assistant Secretary of the Army for Defense Exports and Cooperation.

b. If the Department of the Army Staff or the Department of the Army G35 International Affairs advises that the nominee is unsuitable for induction, the USAWC Commandant will suspend the nomination with prejudice.

c. Once the nomination packet has been approved by the Department of the Army, the USAWC will inform the Defense Attaché or Security Cooperation Office of the approval. These offices will inform the host nation of the nominee's approval and obtain the host nation's and the inductee's willingness to accept the nomination. If the nominee or host nation refuse to accept the nomination, the USAWC Commandant will suspend the nomination with or without prejudice at his or her discretion.

6. Induction Ceremony. All Hall of Fame induction ceremonies are held at the USAWC. Inductees are cordially welcome to travel to Carlisle Barracks to be inducted in person. The USAWC cannot fund travel or lodging. If the nominee chooses induction in absentia, the USAWC will conduct a ceremony in which the International Fellow from the country or region of the inductee, currently attending the USAWC Resident Education Program, will represent the officer to be inducted. The USAWC will then forward to the nominating agency a Certificate of Honor for an in-country presentation to the inductee. Copies of photographs and any newspaper publicity of the Carlisle Barracks ceremony will be forwarded as well.

Proponent of this memorandum is the
International Fellows Program/G9

FOR THE COMMANDING GENERAL:

//signed//
DAVID E. FUNK
Colonel, IN
Deputy Commandant

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U1 (electronic)