

Post tax center opens Feb. 8

Post tax center offers federal, state tax preparation services in new location starting Feb. 8

Jan. 19, 2010 -- The Volunteer Income Tax Assistance, VITA, program is scheduling appointments now for the tax service.

Phone 717-245-3986 for appointments starting Monday, February 8 at 9 a.m. in Upton Hall. Eligible patrons of the VITA tax service include active duty military and their dependents; and military retirees and their dependents.

Room renovation of Rm B14 in Upton Hall will create a welcoming new location for tax preparation services. The building is handicapped accessible via an elevator located on Lovell Avenue.

You will need to bring the following documents to your scheduled appointment.

- Military ID card
- W-2 form (active duty will receive W-2s though "My Pay")
- W-2 forms for each family member who earned income
- Form 8332 or copy of divorce decree for non-custodial parent claiming a child
- Social Security card for taxpayer and every family member listed on your return
- 1099-INT for any taxable interest paid to you or credited to your account
- 1099-DIV for any income from stocks, mutual funds, investment companies or a real estate trust
- If you sold stocks, bonds or mutual funds during the tax year, you must know your cost basis. If you do not know, call your broker to obtain the information.
- Documentation verifying your 2009 real estate taxes paid on your primary residence
- If you are itemizing deductions, you will need to provide proof of deductions – this is a requirement for charitable contributions
- A voided check or deposit slip to ensure refund monies are dispersed properly
- A copy of last year's tax return

NOTE: Active duty non-resident spouses with income not taxable to Pennsylvania must provide a copy of the service member's military orders showing they were ordered to service in Pennsylvania. They must also provide a copy of their resident state's driver's license.