

USAWC Transcript Request Form



U.S. Army War College

Office of the Registrar
122 Forbes Avenue
Carlisle, PA 17013-5214

PHONE: 717-245-4166; FAX: 717-245-3166

EMAIL: usarmy.carlisle.awc.mbx.registrar@army.mil

1. Number sealed official hard copies: _____
2. Unofficial pdf copy via email:
 - a. Pdf: Encryption available to recipient transmission: Yes No
 - b. If encryption is not available, permission by recipient for USAWC to transmit unencrypted pdf:
 Consent Non-Consent
 - c. Email address requiring pdf file: _____
 - d. Name/Telephone number of recipient: _____

3. I attended the U.S. Army War College (USAWC) and graduated in _____(month/year).

Student Name: _____

(Name under which I attended USAWC, if different than above)

SSN: _____

Address: _____
(Street Address)

(City)

(State)

(Zip Code)

4. I authorize the Registrar, USAWC, to release information concerning my academic record in the form of a transcript to (if more than one addressee, list other addressees on a separate sheet):

There is no fee.

Signature: _____ (Date)

This request must be faxed, scanned or mailed, signature is mandatory
FAX: (717) 245-3166
MAIL: Registrar, USAWC, 122 Forbes Avenue, Carlisle, PA 17013-5214
SCAN/EMAIL: usarmy.carlisle.awc.mbx.registrar@army.mil

DATA REQUIRED BY THE PRIVACY ACT OF 1974

AUTHORITY: 10 USC, 3013, and EO 9397

PRINCIPLE PURPOSE: To obtain transcripts.

ROUTINE USE: To identify student records.

DISCLOSURE: Voluntary, however, failure to provide the information could result in delay/inability to supply transcript.